

Miller Grove Independent School District

"Home of the Fighting Hornets"

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Technology Use & Internet Protection Policy

Acceptable use of Technology (Policy CQ Local):

The use of the district's technology shall be governed by the following policies

The Superintendent or designee shall implement, monitor and evaluate electronic media resources for instructional and administrative purposes.

The superintendent or designee shall develop and implement administrative regulations, guidelines, and user agreements, consistent with the purposes and mission of the District and with law and policy governing copyright.

Availability of Access:

Access to the district's electronic communications system, including the Internet, shall be made available to students and employees exclusively for instructional and administrative purposes and in accordance with administrative regulations. Limited personal use of the system shall be permitted if the use:

- Imposes no tangible cost on the District
- Does not unduly burden the District's computer or network resources; and
- Has no adverse effect on an employee's job performance or on a student's academic performance.

Access to the district's electronic communications system, including the Internet, shall be made available to members of the public, in accordance with administrative regulations. Such use may be permitted so long as the use:

- Imposes no measurable cost on the District; and
- Does not unduly burden the District's computer or network resources

Access to the District's electronic communications system is a privilege. All users shall be required to acknowledge receipt and understanding of all administrative regulations governing use of the system and shall agree in writing to comply with such regulations and guidelines. Noncompliance with applicable regulations may result in suspension of privileges or other disciplinary actions consistent with District policies. [See DH, FNC, FNCJ, FO, and the Student Code of Conduct] Violations of law may result in criminal prosecution as well as disciplinary actions by the district.

Monitored Use (Policy CQ Legal):

Electronic mail transmissions and other use of the electronic communications systems (such as chat rooms) by students and employees shall not be considered confidential and will be monitored at all times by designated District staff to ensure appropriate use of educational or administrative purposes. All students will be monitored actively by District staff while using the District's technology to access the Internet.

COPPA/CIPA Compliance:

Miller Grove Independent School District will act as parents whenever a child is required to disclose personal information over the Internet. Disclosure will only be for educational purposes and under the direct supervision of a teacher in a filtered environment.

Disclaimer of Liability:

The District shall not be liable for users' inappropriate use of electronic communication resources or violations of copyright restrictions, users' mistakes or negligence, or costs incurred by users. The District shall not be responsible for ensuring the accuracy or usability of any information found on the Internet.

The Superintendent or designee will oversee the District's electronic communications system.

Oversight of the posting of official district, campus, or department materials on the District's electronic communication system will be the responsibility of the superintendent, principal, or designee.

The District's system will be used only for administrative and educational purposes consistent with the District's mission and goals. Commercial user of the District's system is strictly prohibited.

Training:

The District will provide training to employees in proper use of the system and will provide all users with copies of acceptable use guidelines. All training in the user of the District's system will emphasize the ethical use of the resource.

Copyright:

Copyrighted software or data may not be placed on any system connected to the District's system without permission from the holder of the copyright. Only the owner(s) or individuals the owner specifically authorizes may upload copyrighted material to the system.

System Access:

Access to the District's electronic communications system will be governed as follows:

With approval of the Superintendent, principal, or designee, users will be granted appropriate access to the District's system(s).

Any system users identified as having violated District, campus, and/or department acceptable use guidelines will be subject to disciplinary action consistent with District policies and regulations.

System Coordinator's Responsibilities:

The system coordinator (superintendent, principal, or designee) for the electronic communications system will:

1. Be responsible for the disseminating and enforcing applicable District policies and acceptable use guidelines for the District's system(s).
2. Ensure that all users of the District's system complete and sign an agreement to abide by District policies and administrative regulations regarding such use. All such agreements shall be kept on file by the principal.
3. Ensure that all employees supervising students who use the District's system provided training emphasizing the appropriate uses of these resources.
4. Be authorized to monitor or examine all system activities deemed appropriate to ensure proper use of the system.
5. Be authorized to set limits for disk utilization on the system, as needed.

Individual User Responsibilities:

The following standards will apply to all users of the District's electronic information/communications system. Users who violate these standards may be subject to disciplinary action in accordance with District policies and regulations:

System Conduct

1. The system may not be used for illegal purposes, in support of illegal activities, or for any other activity prohibited by district policy.
2. System users may not use another person's ID or password.
3. The system may not be used for illegal purposes, in support of illegal activities, or for any other activity prohibited by district policy.

4. System users may not use another person's ID or password.
5. System users shall maintain electronic information in accordance with established guidelines.
6. System users may not upload programs to the District's system without appropriate authorization.
7. System users may not knowingly bring prohibited materials into the District's electronic communications system.
8. System users may not use equipment for hacking, or
9. Any unlawful purpose.

Users who violate these standards may be subject to disciplinary action in accordance with District policy and/or legal actions.

Vandalism Prohibited:

Any malicious attempt to harm or destroy District equipment or materials, data of another user of the District's system, or any or the agencies or other networks that are connected to the Internet is prohibited. Deliberate attempts to compromise, degrade, or disrupt system performance may be viewed as violations of District policies and administrative regulations and, possibly, as criminal activity under applicable state and federal laws. This includes, but is not limited to, the uploading or creating of computer viruses.

Forgery Prohibited:

Forgery or attempted forgery of electronic mail messages is prohibited. Attempts to read, delete, copy, or modify the electronic mail of other system users or deliberate interference with the ability of other system users to send/receive electronic mail is prohibited.

Limitation or Suspension of System User Access:

The district may limit or suspend system users' access to the District's system upon violation of District policy administrative regulations regarding acceptable user.

Warning:

System users and parents of students with access to the District's electronic communication system should be aware that use of the system may provide access to the other electronic communications systems in the global electronic network that may contain inaccurate or objectionable material.

Disclaimer:

The District's system is provided on an "as is, as available" basis. The District does not make any warranties, whether express or implied with respect to any services provided by the system and any information or software contained therein. The District does not warrant that the functions or services performed by, or that the information or software contained on, the system will meet the system users' requirements, or that the system will be uninterrupted or error-free, or that defect will be corrected.

Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third party individuals in the system are those of the providers and not the District.

The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's electronic communication.

Filtering of the Internet:

Fiber-optic Internet services for Miller Grove ISD are obtained through Personal Touch Communications, in Cumby, Texas. CIPA Compliant content filtering is supplied via a Region 8 contract with Securly, Inc. Securly functions as an external DNS content filter which allows school devices to be filtered whether they are on campus or off. Securly blocks objectionable sites in accordance with the Children's Internet Protection Act. The filtering system blocks access to:

- Obscenity
- Child pornography
- Material harmful to minors

Education of Students for Online Safety:

Students will be educated on proper conduct and online safety precautions along with cyber bullying through instruction by teachers, principals, and district staff throughout the year and technology applications courses offered by the District.

Access to Technology, the Internet and Permission to Showcase Work

Student

Name: _____ Grade: _____

I have read Miller Grove Independent School District's Electronic Communication System Policy and Internet Protection Plan, and administrative regulations and agree to abide by their provisions. I understand that violation of these provisions may result in limitation or suspension of privilege to access the District's system.

Student Signature: _____ Date: _____

Parent/Guardian:

I have read Miller Grove Independent School District's Electronic Communication System Policy and Internet Protection Plan, and administrative regulations. In consideration for the privilege of using Miller Grove Independent School District's Electronic Communication System and in consideration of having access to the public networks, I hereby release the Miller Grove Independent School District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation the type of damages identified in the district's policy and administrative regulations.

_____ I give my permission for Miller Grove Independent School District to showcase my child's work by publishing such products to the Internet or using such projects for educational presentations. I understand that work published or used in any manner will be of an educational nature with educational purposes.

_____ I do NOT give permission for my child's work to be used or published in any manner.

Signature of Parent/Guardian

Date

Miller Grove ISD does not discriminate on the basis of race, color, sex, age, national origin, religion, sexual orientation, or disability in matters affecting employment or in providing access to programs. Inquiries related to the policies of Miller Grove ISD should be directed to: Mr. Steve Johnson, 903-459-3288.